

### **IMPORTANT REMINDER:**

WMS has included an electrical connection in your booth!
Only use the following order form if you will need
supplemental electrical services.

10' x 10' booths receive (1) 500 watt outlet 10'x20' booths and larger receive (2) 500 watt outlets

## **BOOTHS 20' x 20' AND LARGER:**

You must complete the included floorplan diagram to determine the placement of your two connections.

There will be a labor charge for the layout and additional outlets.

#### **Submit Form To:**



Rates Effective July 1, 2025-June 30, 2026
Information & Online Ordering
www.commonwealthexpo.com



Commonwealth Electric Company 100 North 3rd Street, Phoenix, AZ 85004 PH 602.253.5881 Fax 602.253.5530 CATHEE COOPER



ccooper@commonwealthelectric.com

WMS has included electrical services in your booth! Only use this form if you need additional services. 10x10 booths receive (1) 500 watt outlet and 10x20 booths or larger receive (2) 500 watt outlets

Event WAA CVAADOCIA 2024				Dates March 8th-12th, 2026					
WM SYMPOSIA 2020						Event # 475799			
DISCO	ount Payment Price we must receive yount DEADLINE DATE OF:	our order and	payment prior	to this		02/18/2	26		
Compar Name	ny					Booth			
	dard Electrical Outlets **Rate	es are for d	uration of e	event**	If you	require services not	listed on this f	form please call	
Qty	Description	Discount		Amount	for a quote.				
213	120V Motor & Equipment			runoant			•		
	500 Watts (5 Amp)	\$131.00 \$177.00		Lighting, Water and/or Air, please call for Order Form					
1000 Watts (10 Amp)		\$173.00 \$234.00				g, mater amarer 7	, produce can		
	2000 Watts (20 Amp)	\$219.00				24 Hour	Services:		
1 Ph	ase 208V A.C. 60 Cycle **Re		IMUM (1) h	r Labor	Rates	are <b>DOUBLE</b> the C			
	10 Amp 208V 1 Phase	\$294.00			1				
	20 Amp 208V 1 Phase	\$346.00			]	Check if required			
	30 Amp 208V 1 Phase	\$432.00	\$583.00			Overhe	ad Power:		
	50 Amp 208V 1 Phase		\$589.00 \$795.00			Rates are Time and Material.			
	60 Amp 208V 1 Phase	\$668.00 \$902.00			Please call for quote.				
	100 Amp 208V 1 Phase	\$1,077.00   \$1,454.00							
3 Ph	ase 208V A.C. 60 Cycle **Re			r Labor		208V and 4	80V Service	es:	
	10 Amp 208V 3 Phase	\$332.00	\$448.00	There is a <b>MINIMUM</b> labor charg			bor charge	e of (1) hr. for	
	20 Amp 208V 3 Phase	\$464.00				ation/removal of a			
	30 Amp 208V 3 Phase	\$513.00				<b>NUM</b> labor charge			
	50 Amp 208V 3 Phase		\$1,000.00			removal of a			
	60 Amp 208V 3 Phase	\$897.00	\$1,211.00						
	100 Amp 208V 3 Phase	\$1,604.00	\$2,165.00				AL LABOR:		
	Rental Ite					ets requested to be			
	Extension Cord 15'	\$33.00				the back of the b			
	Extension Cord 25'	\$35.00			and a	a <b>MINIMUM</b> of (1) h	nour labor.	Please call for	
	5-way power strip	\$30.00			quote	es on labor if your	booth is an	Island booth	
3-way adaptor \$27.00					or needs overhead power.				
In line	booths with standard electrical p		along back of	drapeline)		01 1 1 1 1 1			
	will NOT incur lab	or charges			Okay to proceed (layout with scaled orientation				
	Labor for Layout/Overhead/	'Qtv and 2	08V Service	es	attached. Order will be installed prior to exhibitor move in.				
ST (M-F 8	Bam-4:30pm)	\$113.00			exhibitor move in.				
OT (M-F 4:30pm-12am & Sat 8am-12am)		\$169.50			Layout to follow				
DT (M-F 12am-8am & all Sundays/Holidays)		\$226.00			7				
State of Arizona Tax Exempt Form 5000		Total Order		FOR SUPERVISED LABOR ONLY					
	st be submitted with order to	9.1% Sales Tax		Exhibitor supervision requested, requires a MINIMUM of					
receive exemption.		Labor Amount		(1) hour of labor.					
**By	signing the order form, I have	Total Due			Date/Time Requested				
read and agree to all of				Onsite Contact					
Commonwealth Electric Company's				Onsite Contact Cell #					
Conditions and Regulations.**					Phone				
Name	••								
					Cell Phone				
Address						City	State	Zip	
Emcil						Onsite Contact;	1		
Email Address					Name & Number				
Signature						Print Name			
Paid by:	CK AX MC VS Credit Card Number	i c					Exp Date	CVV	
Cardholder Signature						Print Name			

#### **Terms and Conditions**



#### **Payment Policy:**

- 1. **Payment in full:** is required on all orders at the time the order is placed. Purchase orders are not considered payment. There will be an additional \$35 service charge on all returned checks. For your convenience, we accept the following forms of payment: Check, Visa, MasterCard and American Express. **No cash will be accepted.**
- 2. **Tax:** All amounts, except labor, are subject to a combined Arizona State and City sales tax. If you are tax exempt in the state of Arizona, please attach sales tax exemption certificate (form 5000) to your order. Orders submitted online will not be accepted as tax exempt, and credit will not be given for sales tax paid online. Tax exempt orders must be submitted with the order form and not placed online.
- 3. **Discount Rates:** Please see order form for exact date for each event.
- 4. **Regular Rates:** are applied to all orders received after the deadline for the discounted rates and orders received on-site at the event.
- 5. **Refunds:** will not be issued on services that have already been installed. Refunds will not be considered unless submitted in writing by customer prior to the close of the event.
- 6. Contract Agreement: Lessor will not be responsible for strikes, accidents, an Act of God, or delays beyond control. If by any reason of any default on the part of the lessee, hereunder, it becomes necessary to engage an attorney, the lessee agrees to pay all costs, expenses, and the attorney's fees expanded or incurred by lessor in connection therewith. Payment or receipt of this contract constitutes acknowledgment that lessee has read and agrees to all conditions and regulations as stated in this contract.

#### **Outlets & Equipment:**

- 1. All electrical outlets are provided at an additional charge and are not part of a booth package unless otherwise indicated on the Commonwealth Electric order form.
- 2. Each outlet ordered is ONE (1) SINGLE plug-in.
- 3. In-line and peninsula booths: each outlet will be located at the back of the booth. Island booths: outlets will be placed at the most convenient location for Commonwealth Electric unless otherwise noted by the customer. Should outlets be required in any other location within the booth, a labor charge will be incurred, and a layout must be submitted with order.
- 4. Outlets are to be ordered separately by each customer and may not be shared with other customers.
- 5. Building utility outlets are not a part of the booth space and are not to be accessed, blocked or used by customers.
- 6. Electrical floor boxes must not be covered or blocked by customer unless prior arrangements have been made with Commonwealth Electric.
- 7. All materials and equipment furnished by Commonwealth Electric for this service order, shall remain the property of Commonwealth Electric and shall only be removed by Commonwealth Electric at the close of the event. Any equipment removed by the customer shall be charged the replacement cost of the specific equipment.

#### **Terms and Conditions**



#### Labor:

Labor charges shall be incurred for the following: (please refer to the order form or contact Commonwealth Electric for labor minimums per service)

- Request for your outlet to be placed anywhere other than the back of your booth. A layout must be attached to your order with booth orientation & dimensions.
- All 110V (120V) services above 20 amps.
- All 208V (220V) services ordered with a minimum of one (1) hour labor per connection.
- Conversion of customer power connection.
- All overhead services.
- Ordering eight (8) or more services within the same booth space.
- Requested customer supervision for service installation.

#### **Conditions and Regulations:**

- Commonwealth Electric will provide standard NEMA connections for all services 208V (220V) or higher.
   Please check with Commonwealth Electric for specific type of connection per facility. It is the responsibility of each customer to convert to each facility's connection.
- Customers are responsible for supplying all converters 220V-110V for international equipment. Should Commonwealth Electric supply, there will be an additional charge. Contact Commonwealth Electric for specific charges.
- 3. Commonwealth Electric will not be responsible for any cutting or altering of any floor covering in order to bring services to a booth in a specific location.
- 4. All equipment, regardless of source of power, must comply with all Federal, State, and City safety codes.
- 5. All equipment must be approved by Underwriters Laboratory and properly UL labeled with complete information as to current, voltage, phase, cycle, horsepower, etc. If equipment is not UL approved and tagged, Commonwealth Electric reserves the right to refuse to energize.
- 6. All customer supplied cords must be of the three (3) wire grounded type. Use of open sockets, latex or lamp cord wire is prohibited.
- 7. Commonwealth Electric is not responsible for voltage fluctuations or power failure because of temporary conditions.

#### FAQ:

#### 1. How much power do I need to order?

Answer: You will need to check the electrical tag/sticker on each piece of equipment to determine the actual wattage or amperage required. Please feel free to contact the Commonwealth Electric Account Manager for your event if you need assistance.

#### 2. How much power will I need to order for a laptop?

Answer: You may power up to three (3) laptops per 500-watt outlet ordered.

#### 3. How much power will I need to order for lighting?

Answer: Please add up the wattage of each lightbulb to determine total amount of wattage needed to order. Example: Four (4) sixty (60) watt lightbulbs would total two hundred forty (240) watts. You would need to order a 500-watt outlet to power these lights.

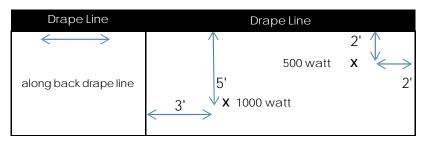


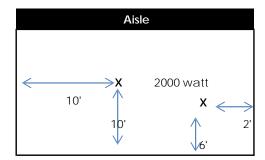
Event:							
Booth Name & Number							

### Examples filling out your floor plan-Not to Scale

Line Booth
Standard Placement
Custom Placement w/measurements

Island Booth
Custom Placement w/measurements





# **Exhibitor Floor Plan**

Important Element of your floor plan to include:

\* Mark Service Location

Adj Booth #

- \* Indicate adjacent booth numbers and/or aisles
- \* Indicate your booth dimensions/measurements (ie 10 x 10 diagram below)

Adj Booth # \_\_\_\_

Adj Booth #

Adj Booth # \_\_\_\_\_